



The West Boylston Water District

Meeting Date and Time: Monday December 16, 2024; 5:00pm

Members Present: Stanley Szczurko Jr., Robert Bryngelson, Jr., James LaMountain, Michael Mard, Stephen Muscente

Also Present: Michael Coveney, Heather Isaacs, Lori Renzoni

Mr. Szczurko called the meeting to order at 5:03pm. Mr. Coveney notified the participants the meeting would be audio recorded.

ITEM 1: TREASURER'S REPORT (see attachments)

Mrs. Isaacs reviewed the Water District's Water Billing income, Balance Sheet, and Profit & Loss reports through November 30, 2024. Mr. Szczurko inquired about the free cash certification; Mrs. Isaacs has only gotten the preliminary numbers for FY23; she is looking for formal certification completed for June so a vote can be taken to appropriate funds (for Lee St) at the annual meeting. She will be posting adjustments in January; this will be the final task to perform before sending to state. Mrs. Isaacs also cautioned about semi-annual loan payments due in January affecting balances.

Mr. LaMountain made a motion to grant the Superintendent a \$2,500 bonus, and the staff each (2) additional paid days off and a \$2 gift card. Mr. Szczurko seconded the motion, all voted in favor. Motion carried.

ITEM 2: SUPERINTENDENT'S REPORT (attached)

- 1.) Noted that 104 Hartwell's initial repair failed; fire service remains off until repairs completed (scheduled 12/17).
- 2.) ZBA is hiring an engineer to review these plans. Mr. Coveney has requested additional information in regards to water demand estimates. Mr. Szczurko expressed concern about impact on supply. Mr. Muscente asked about exceeding withdrawal limits; Mr. Coveney is having Kristin Berger (Resilient Engineering) review as he feels WBWD will be close to limit but does not anticipate exceeding at this point. Noted that WBWD would have to apply for another permit to withdraw more water from the aquifer. Noted that interconnection to Worcester's water supply would be good option.
- 3.) Bridge is being raised 1' to accommodate taller rail cars.
- 4.) No bodily injuries, deer deceased.
- 5.) No other questions or comments.

ITEM 3: OLD BUSINESS- Lee Street Water Main Replacement

Corporate Environmental is finalizing design plans. Mr. Coveney anticipates presenting in January.

ITEM 4: NEW BUSINESS

Mr. Coveney had review at Lee Street and a preliminary proposal to remove old single booster pump and replace with a new (3) pump system should be available for review in January. Noted that construction would go out to bid and not included in the initial estimate for Lee Street.

ITEM 5: READING & APPROVAL OF MINUTES

Mr. LaMountain made a motion to accept the November 18, 2024 meeting minutes as presented; Mr. Bryngelson seconded the motion; all voted in favor; motion carried.

ITEM 7: FUTURE AGENDA ITEMS-None presented

Mr. Mard made a motion to adjourn; Mr. Bryngelson seconded the motion; all voted in favor. Motion carried. Mr. Szczurko adjourned the meeting at 5:56pm. Next regular meeting scheduled for January 13, 2025 at 5:00pm.

Meeting Minutes of the West Boylston Water District

December 16, 2024

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Date of Approval: January 13, 2025
